St George & St Martin Catholic Academy

(Member of The Newman Catholic Collegiate)

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Principal: Mrs. D. Farmer BA (Hons), MA, NPQH

'Growing, Learning and Loving; United in Play, Prayer and Peace'

The Local Authority strongly discourages parents/carers from applying for leave of absence during term-time and encourages schools NOT to authorise such applications save in exceptional circumstances

STOKE-ON-TRENT CITY COUNCIL
APPLICATION FOR LEAVE OF ABSENCE IN EXCEPTIONAL CIRCUMSTANCES IN TERM TIME
The Education (Pupil Registration) Regulations 2006

This form should be completed in advance of the proposed period of absence, by the parent with whom the child normally resides. In line with Government and Local Authority guidance, all leave requests will be dealt with at the discretion of the Academy Committee and the child's period of attendance will be taken into account.

I wish to apply for leave of absence from school for my child:

Name of Child ……. Class …….

First day of leave requested …… Last day ……..

Number of school days involved ……

Exceptional circumstances leading to request:

Signed …… (Parent/Carer) Date …….

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